



Required Documentation for Psychological Disabilities

The following guidelines are provided to assist the diagnostician in providing the required information. Documentation must be submitted by a licensed psychologist, psychiatrist, or neurologist/neuro-psychologist. Documentation should include the names, titles, professional credentials, license number, addresses, and phone numbers of the evaluators as well as the date of the report.

1. A clear statement of the disability, including the 5 Axis DSM IV diagnosis and a summary of present symptoms;
2. A summary of assessment procedures and evaluation instruments used to make the diagnosis and a summary of evaluation results, including standardized or percentile scores;
3. Medical information relating to the student's needs should include the impact of the disability (medication included if applicable) on the student's ability to meet the demands of the postsecondary environment;
4. Suggestions of reasonable accommodations which might be appropriate at the postsecondary level are encouraged. These recommendations should be supported by the diagnosis.

All documentation is confidential and should be submitted to:

UCM Disability Services
5200 N. Lake Rd., Suite KL 107
Merced, CA 95343
Phone: (209) 228-6996
Fax (209) 228-4661